Copper Mountain College
Admissions & Records Office

6162 Rotary Way • P.O. Box 1398 • Joshua Tree • California • 92252
Phone (760) 366-3791 • Fax (760) 366-5257

Fall
Spring 20____*
Summer

* * RESIDENCY DETERMINATION * *

_____ _____ _____
Student Name (Last, First) **ID#** **Date documents submitted**

Listed below are items that may be presented as evidence of presence and intent. **You will need to provide documentation for a minimum of two items from the list below; one item dated one year and one day prior to the start of the semester and one item with a current date**. However, the more items presented, the stronger the case for classification as a resident. All documents presented must be valid, readable, and be properly identified with respect to student's name and address. **No one factor determines residency**.

The burden is on the student to demonstrate clearly both physical presence in the state of California and intent to establish permanent California residence. Presence and intent may be manifested in many ways. Actions that constitute a lack of intent include, but not limited to: Declaring nonresidence for California income tax purposes; maintaining voter registration and voting in another state; attending an out-of-state institution as a resident of that state. In the event that an applicant's residency is in question, it is the responsibility of the applicant to present clear proof of residency. **The burden of proof is on the student**. A student incorrectly classified as a California resident is subject to reclassification as a nonresident and payment of all nonresident tuition. Tuition will not be refunded to a student classified as a nonresident due to a lack of documentation, if at a later date, documentation is presented for a previous semester. Providing false information necessary for establishing residency will result in disciplinary action up to and including dismissal from Copper Mountain College.

- ☐ California State income tax form 540NR or 540 or 540A from previous year.
- ☐ Federal income tax form 1040, 1040A, or 1040EZ from previous year with California address and/or set of W-2 forms from previous year with California address and place of employment.
- ☐ Documentation of the student as a California resident having received rehabilitation, unemployment, welfare, or other State services (e.g., service receipts or agreements, or certification by the appropriate agency of the student as such a recipient.)
- ☐ California driver's license (State law requires a resident driver to obtain a California driver's license within 10 days from the date residence is established).
- ☐ California identification card.
- ☐ California automobile registration.
- ☐ Documentation of California as military home state of record (e.g., DD214).
- ☐ Selective Service registration with California permanent address.
- ☐ Official transcripts from a California high school, college, or university.
- ☐ Checking or savings accounts, active for one year as of residence determination date, or no longer active but showing reasonable continuity with one active as of the residence determination date. The student must be the principal signer.
- ☐ California voter registration.
- ☐ Documentation of entry into a legal agreement in California (e.g., marriage license, petition for divorce).
- ☐ License from California professional practice.
- ☐ Proof of personal belongings moved to California (e.g., moving contract, airplane ticket).
- ☐ Documentation of purchase of residential real estate in California and living there (e.g., loan papers, tax receipts, etc.).
- ☐ Lease or rental agreement signed and dated one year or more before the residence determination (month to month agreement not acceptable) OR Official rent receipts OR cancelled checks verified as payment for rent OR Affidavit from landlord verifying length of tenancy.
- ☐ Utility bills (e.g., water, gas, power, telephone).

Office Use Only

☐ **Resident** ☐ **Non-Resident** ☐ **Refer to VP of Student Services for Decision**

Comments:_____

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Staff or VP of Student Services Signature_____ Date_____