



**Copper Mountain College Foundation**  
**Joshua Tree, CA**  
**Minutes of the Regular Meeting, Board of Directors**  
**Room 120**  
**November 18, 2013**

**In attendance:** Fred Bryant, Karen Coghill, Barbara Dunn, Nancy Huntington, Stephanie Ince, Jean Johnson, Cathy Larson, Liz Meyer, Mary Morin, Dean Pieper, Meredith Plummer, Jane Smith, Vala Stults, Lesley Thornburg, Chuck Uyeda, Mario Villescas, Roger Wagner, Pete Wood, Sandy Smith, Diana Morris.

**Not in attendance:** non

**Honorary Board Members in attendance:** none

**Guests:** James Powell, Randy Smith, Rainbow Martorella

**Call to Order:** President Pete Wood called the meeting to order at 5:30pm.

**Public Comment:** Jim Powell, Randy Smith and Rainbow Martorella spoke on behalf of the CMC Service Club asking the Foundation to help fund a trip to Haiti to deliver laptop computers and train local teachers on using them. The club is asking for \$3060 to offset the cost of airfare for 5 people.

**Agenda Approval:** Motion to approve the agenda: Dean Pieper; Seconded: Mario Villescas. Motion approved.

**Approval of Minutes:** Motion to approve the minutes of the Oct. 28, 2013 meeting: Dean Pieper; Seconded: Cathy Larson. Motion approved. Fred Bryant, Liz Meyer, Meredith Plummer, Jane Smith, Vala Stults, Lesley Thornburg, Mario Villescas, Roger Wagner, and Pete Wood abstained.

**Executive Director Report:** In addition to her written report, Sandy Smith added she just received word from the Coeta and Donald Barker Foundation that they would increase their Veteran's Scholarship amount from \$5000 to \$15,000 for the upcoming year. They were very impressed with the Scholarship Tea and enjoyed meeting the scholarship recipients.

**Treasurer's Report:** Stephanie Ince reviewed her report which showed an increase in investments from last month. November and December Finance Committee meetings are canceled. The next meeting will be Jan. 22, 2014.

**Real Estate Report:** Barbara Dunn is expecting to close on the Greenleaf property this week. The check will be brought to the college.

**CMC Superintendent/President's Report:** see Action Item d.

**Information and Possible Action Items:**

- a. Art Department (Cathy Allen) Funding Request: Motion to approve purchase of 10 new easels for the Art Department for no more than \$8000: Liz Meyer; Seconded: Chuck Uyeda. Motion approved.
- b. Art Department (Spelman Downer) Funding Request: Motion to approve \$600 for RGB Multimedia Spring 2014 awards: Mario Villescas; Seconded: Jane Smith. Motion approved
- c. CMC Service Club Funding Request: Motion to approve \$3060 for 5 people to travel to Haiti to deliver laptop computers: Chuck Uyeda. Seconded: Meredith Plummer. Cathy Larson voted no. Motion approved.
- d. Christine Proudfoot Student Activity Center update: Dr. Wagner has three proposals to move the portable building from Phase I to Phase 3, with the most comprehensive bid at \$269,000. Motion to release \$269,000 of the Christine Proudfoot Student Activity Center funds to move the portable building and complete specific facility modifications: Mario Villescas; Seconded: Cathy Larson. Motion approved. The option of using Bell Funds to repair the parking lot was discussed and will be addressed as a separate funding request in the near future.
- e. Board Training: Stephanie Ince gave a thorough lesson in how to read the Balance Sheet. The term *designated* means the Foundation Board has designated the use of the funds.

**Next Meeting Information or Possible Action Items:**

- Architect proposals
- Christine Proudfoot Student Activity Center update—Cathy Larson
- Wreath Auction recap

**January Board Meeting Information or Possible Action Items:**

- How to Read a Profit and Loss Statement—Stephanie Ince
- BNY Mellon representatives

There being no further business, the meeting was adjourned at 6:50pm.

Respectfully submitted,

Diana Morris, Clerk for the Meeting  
Administrative Assistant II and  
Nancy Huntington, Secretary \_\_\_\_\_

**The next regular CMCF Board meeting will be held December 16, 2013 in  
Room 637, Bell Center.**