

ACADEMIC SENATE OFFICERS

PRESIDENT: GREG GILBERT
VICE-PRESIDENT: JOHN WHITE -
SECRETARY: GLENDA CASE-
STATE SENATE DESIGNEE: JEANNE COSBY
PAST PRESIDENT: MIKE CHLEBIK

ADJUNCT REPRESENTATIVE

JOHN CROY

COMMITTEES & REPORTS

CTRAC
CURRICULUM
BUDGET DEVELOPMENT
TECHNOLOGY & INSTRUCTION
PROFESSIONAL STANDARDS & ETHICS
STAFF DEVELOPMENT
MATRICULATION
LIBRARY
FLEX

PAST OFFICERS

2001-2002
PRESIDENT: GREG GILBERT
VICE-PRESIDENT: CATHY ITNYRE
SECRETARY: JEANNE COSBY
STATE SENATE DESIGNEE: PAUL COOK

2000-2001
PRESIDENT: MICHAEL CHLEBIK
VICE-PRESIDENT: CAROLYN HOPKINS
SECRETARY: JEANNE COSBY

1999-2000
PRESIDENT: JAMES HOPKINS
VICE-PRESIDENT: GREG GILBERT
SECRETARY: CAROLYN HOPKINS

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Academic Senate

Copper Mountain College

6162 Rotary Way; P.O. Box 1398
Joshua Tree, CA 92252

"Our mission is to provide educational leadership to diverse desert communities through a comprehensive curriculum and a passion for the success of every individual student."

March 17, 2003

Dear Colleagues:

Because Thursday is a staff development day, the Senate will meet during breakfast, in the library meeting room, from 8:00 until 9:00 a.m. Do please plan to attend, as many of our issues are time-sensitive and require whatever attention we can afford to give them at this time.

The Senate's officers need your guidance regarding shared governance policies that they are working on with Mr. Pulliam for presentation to the Board this semester. To prepare, please review the materials in our packet about the 10+1 and the history of the State Academic Senate.

At Thursday's Senate we will also discuss accreditation roles of faculty, the missions of our standing committees, and potential changes to our Senate's constitution.

Cheers,

Greg





ACADEMIC SENATE
Thursday, March 20, 2003; 8:00-9:00 am
Greenleaf Library Meeting Room

"Our mission is to provide educational leadership to diverse desert communities through a comprehensive curriculum and a passion for the success of every individual student."

AGENDA

A CALL TO ORDER of the Academic Senate

8:00 A.M.

1. CONFIRMATION OF THE AGENDA: March 20, 2003
2. APPROVAL OF MINUTES: Regular Senate Meeting, for March 6, 2003

B. AUDIENCE COMMENTS: Comments of three minutes or less per speaker may be Made on items not listed on the agenda. Speakers are asked to register with the Senate Secretary. Items on the agenda may be commented on as they appear.

C. REPORTS BY SENATE OFFICERS

1. President, Greg Gilbert
2. Vice-President, John White
3. Secretary, Glenda Case
4. State Academic Senate Representative, Jeanne Cosby
5. Adjunct Representative, John Croy

D. DISCUSSION/ACTION:

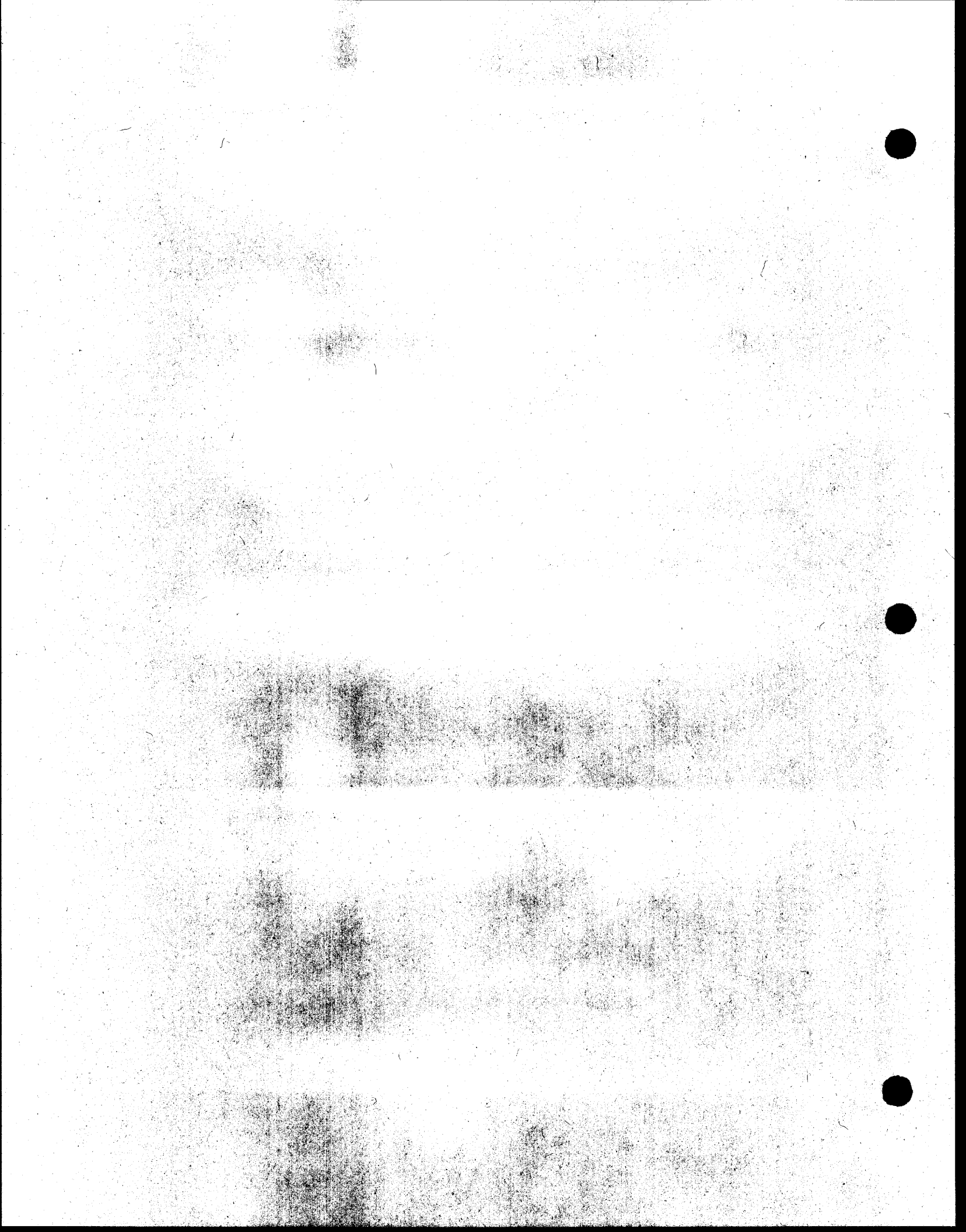
- Policies for Participatory Governance
(Discussion Leader: Greg Gilbert)
- Senate Committee Missions
(Discussion Leaders: Glenda Case and Greg Gilbert)
- Grant Questions
(Discussion Leader: Sue Tsuda)
- Accreditation Roles for Faculty
(Discussion Leader: Cathy Itnyre)
- Change Constitution to Allow Two Year Terms for Senate Officers
(Discussion Leader: Jim Hopkins)

E. COMMITTEE REPORTS

1. Cultural Development
2. Curriculum
3. Safety

H. ADJOURNMENT

Next Meeting: April 3 in the Library Meeting Room from 3:30-5:00, following the Student Success Hour, which meets from 2:30 until 3:30. Trustee Kinsman may attend.



Agenda & Minutes





ACADEMIC SENATE
Thursday, March 6, 2003; 3:30-5 pm
Greenleaf Library Meeting Room

"Our mission is to provide educational leadership to diverse desert communities through a comprehensive curriculum and a passion for the success of every individual student."

MINUTES

Membership: Andrea Armstrong, Cheyenne Bonnell, Bruce Bridenbecker, Kelly Brown, Jim Byrd, Glenda Case, Mike Chlebig, Paul Cook, Jeanne Cosby, John Croy, Carmen Diamond, Spellman Downer, Pat Dutkiewicz, Vera Fissette, Greg Gilbert, Jackie Hanselman, Carolyn Hopkins, Jim Hopkins, Cathy Itnyre, Carole Kendall, Debbie Liebrez, Yadira Llort, Ken McDonnell, Doug Morrison, Cheryl Munsey, Rick Penaflor, Kristin Samarov, Tony Thomas, Sue Tsuda, Michele Walker, and John White. **Also in attendance were Brad Berger-Adjunct faculty, Rodger McGinness-Associate Dean of Instruction, Mr. Pulliam-Superintendent/President, Owen Gillick-Director of the Foundation. And Darrel Tinsley-President of ASCMC.**

Not in Attendance: Andrea Armstrong, Cheyenne Bonnell, Kelly Brown, Jim Byrd, Mike Chlebig, Jeanne Cosby, Carmen Diamond, Spellman Downer, Vera Fissette, Carole Kendall, Debbie Liebrez, Ken McDonnell, Cheryl Munsey, Kristin Samarov, and John White.

A CALL TO ORDER of the Academic Senate

3:30 P.M.

1. **CONFIRMATION OF THE AGENDA: March 6, 2003**
Motion: Bruce Bridenbecker, Second: Yadira Llort
2. **APPROVAL OF MINUTES: Regular Senate Meeting, for February 20, 2003**
Motion: Paul Cook, Second: Carolyn Hopkins, passed unanimous.

B. AUDIENCE COMMENTS: Darrel Tinsley reported that there is going to be a march in Sacramento on March 17 to protest the budget cuts to the Community Colleges. Some colleges plan on recommending that students walk out on classes to protest the budget cuts. ASCMC has voted against walking out of classes and instead is holding an informational form on March 13, at 12:00 in Bruce's Café. This is an opportunity for everyone to become educated about the implication of the budget cuts and the direct impact for CMC. They will have a panel to present information and then answer questions from the audience. It was recommended that ASCMC invite civic leaders and the legislative representatives.

Owen Gillick reports he will be coming in to update the senate on what is happening with the Foundation. Owen thanked the faculty for their payroll deductions to the college Foundation, everything makes a difference in tight budget years. See Janice Blasidell if you want to start a deduction or increase your current amount. Mr. Gillick spoke about the April capital campaign to raise the \$1.7 million matching funds in building the Sports Complex. The Foundation has already set out \$10-15,000 for the application in and feasibility study for a Desert Studies Center. News Releases are going out on the Foundation dinner on April 12 honoring Leota Bell at the Helen Grey Center. And last, but not least, a reminder to all you golfers, April 26-27 is the 19th Annual Golf Tournament.

Donna Faoro, PIO, gave a power point presentation to demonstrate what the Faculty web pages would look like. If people want specific pictures and information on their website, Donna presented 4 options for the format of the websites for the faculty to review and vote on.

Recommendation by Donna was to approve option #3 because it had the most versatility, second: Paul Cook, approved as discussed in the presentation.

C. REPORTS BY SENATE OFFICERS

1. President, Greg Gilbert reported that day before yesterday a Board of Governors grant came out with a deadline of April 8. This is being discussed in the Grant Committee and Rodger McGinness is working on the initial proposal. Rodger McGinness had a handout to discuss the concept and the deadlines for the prospectus and RFP abstract. If anyone has further questions please get them to Rodger McGinness or Sue Tsuada with a cc. to Greg Gilbert. Cathy Itnyre requested a ballot be taken voting on graduation speaker-Paul Cook or Jeanne Cosby.
2. Secretary, Glenda Case passed out a form presented at the SAMM's meeting to help review the committee structure and address the issue of participatory governance at CMC. Committee Chair will be contacted to help complete the information.
3. Adjunct Representative, John Croy reported that he doing a survey of adjunct faculty.

D. CONSENT AGENDA: The Academic Senate approved the Course Outlines to be sent to The Board of Trustees for acceptance.

MATH 097 Supplemental Math Lab. **Math 098** Supplemental Math Lab, Repeatability of math labs,

CIS 010BUAC 010 QuickBooks, **CIS 060** PowerPoint, **CIS 070A** Computer Business Applications,

CIS070B Windows and Internet, **CIS 072D** Excel I, **CIS 073C** Access I, **CIS 076B** Word I..

Motion: Bruce Bridenbecker, second: Carolyn Hopkins, passed unanimous.

Approved Community Service Classes for Fall 2003 Schedule: **Customer Service Workshop – FISH,**

Notary Public Seminar/ Building Your Notary Business, and Sizzling Verbal Self-Defense.

Motion: Bruce Bridenbecker, second: Carolyn Hopkins, passed unanimous.

E. DISCUSSION/ACTION:

- Approved Andrea Armstrong as Curriculum Chair for a 3 year term. Motion: Carolyn Hopkins, second: Sue Tsuda, passed unanimous.
- Approved Bruce Bridenbecker as Curriculum Co-Chair for a 3 year term. Motion: Sue Tsuda, second: Carolyn Hopkins, passed unanimous.
- E-mail two names of senators for the Safety Committee due to the resignations of Jim Hopkins and Ken McDonnell.
- Carolyn Hopkins presented the draft of the 2004-2005 CMC academic calendar. Motion to accept: Carolyn Hopkins, second: Bruce Bridenbecker, passed unanimous.
- First discussion on the idea that faculty serving on a hiring committee would also serve as tenure-review peer evaluators.
- The draft for the 2nd Flex is included in the packet—Remember March 20, 2003.

F. COMMITTEE REPORTS: See packet

G. ADJOURNMENT

5:00p.m.

ACADEMIC SENATE MEETING DATES FOR SPRING 2003:

March 20, 8:00-9:00; April 3; May 1 and 15 in the Library Meeting Room at 3:00 p.m.

SAMM's

April 2, 2003 - 12:00 p.m. - Library Meeting Room

INTITUTIONAL PLANNING COUNCIL (IPC)

April 14, 2003, 4:00 p.m. – Library Meeting Room

Officers' Reports



BoT Presentation
(3-13-03)

Good afternoon

Several items to report:

- 1) As you are probably aware, Senate and Management Meetings (SAMM's) are formulating governance policies that should, in the long run, allow us to work and communicate more effectively at CMC.
- 2) The Student Success Hour that Dean Murillo and I are co-chair is working to create a definition of student success and rigor that will contribute to the development of a working mission/vision matrix.
- 3) Also under discussion is the same program grant as last year, the one that was not funded due to state budget shortfalls. This time there is broader consultation and more time being allotted toward reaching a consensus about whether or not this grant is in the best interest of all of our students.
- 4) Eva Kinsman will attend our Student Success Hour and Academic Senate on April 3. As always, every board member has a standing invitation to both of these meetings, and we are thrilled that Eva will be joining us that day.
- 5) Today, four of our faculty are being recommended for tenure, and I believe that they will be mentioned during a separate segment of this meeting. For now, it is my distinct pleasure to recognize and honor one faculty member, in particular, Professora Yadira Llorc.

I am proud to say that I was on the hiring committee that recommended Yadira for her position as CMC's Foreign Language specialist. In fact, Yadira took control of the interview to the extent that she had John White and me filling out vocabulary worksheets and mangling, with giddy delight, all attempts at spoken Spanish.

Yadira is now halfway through her second year at CMC, and she has turned out to be everything, and more, that we had hoped for. Aside from considerable expertise in her subject area, Yadira is a skilled and student centered instructor. When I observe her classes, I see that her efforts to create cohesive learning communities are exemplified by her skillful interactions with students, referring to them by name, using eye contact, proximity, and encouraging-gestures to facilitate discussion. All of her handouts and exercises underscore the value of participation and respect for student opinions. Her teaching involves repetitive phrasing and a variety of cognitive approaches wherein students expand their knowledge by speaking, listening, reading, responding, and engaging in a range of socially constructed opportunities that facilitate long-term learning. Her classes are upbeat and energetic.

Beyond the classroom, Yadira's work with the Day of the Dead and the CMC Film Series, not to mention ten (Yes! Ten.) senate and college-wide committees, makes her an ideal teaching professional and a valued member of the team at our small college. I have certainly come to admire Yadira's diligence with committee work. Yadira does not just show up for meetings, she does her homework and arrives prepared. She is a thorough reader and a careful thinker. She talks little and contributes much.

Keeping in mind that Yadira came to CMC only last year, she has:

1. updated and revised Spanish and French course offerings to align with ACTFL (American Council of Teachers of Foreign Languages) guidelines, objectives and outcomes of language proficiency;
2. updated and revised American Sign Language courses, particularly its philosophy;

3. re-established and revised students' Foreign Language Laboratory situation utilizing existing computers and equipment (on and off campus locations);
4. reviewed and updated the Foreign Language Department faculty qualifications;
5. re-started CMC's Spanish Club;
6. created and established a course challenge exam for Spanish and French courses;
7. co-prepared and presented an annual Day of the Dead during Fall semesters with Cathy Itnyre;
8. co-sponsored the annual poster/propaganda for Foreign Language classes with assistance from Professor Downer's art classes; and she
9. investigating the possibility of establishing a future Study Abroad Program at CMC;
10. working with Distance Education on offering Intermediate Spanish courses on-line;
11. working with Carole Kendall to create a "Survival Spanish" course for students of the Nursing Program, focusing on cultural issues central to Spanish Speakers.

Add to this all of the workshops and organizations and CMC publications that have profited by her involvement, and I am awestruck that she is only midway through her 4th semester at our college. Clearly, Yadira Llort is a marvelous addition to our CMC staff and faculty, and it is with pride that I recognize her contributions to our students here today.

Thank you

Hand out the packets for 2-20-03 and 3-6-03.

Institutional Planning Council Meeting

February 10, 2003

4:00 p.m.

Library Meeting Room

Attendees: Michael Murillo Cathy Itnyre Jim Arneson
Laraine Turk Sue Tsuda Jim Pulliam
Greg Gilbert Dani Lassetter Carolyn Venturella
Carolyn Hopkins Roger McGinness
Lisa Perossier Janice Blaisdell

Email to everyone worked.

- State Budget Update
 - Mr. Pulliam reported on his trip to Sacramento for Trustees sponsored by the Community College League.
 - Concerns:
 - State Budget
 - Shared Governance
 - Term Limits
 - SB 6 - advocates taking away local control - community college districts are upset
 - 75% - 25% - waiver for relief
 - 50% - waiver for relief
 - Our request – be treated similar to others
 - PERS contribution increases 2 – 10%
 - Met with representatives of Brulte and Bogh as well as Senator Ashburn
 - Will be presenting budget info to the Trustees
 - May consider dipping into Reserves by 1% if necessary. 84% of budget is people
 - G. Gilbert spoke with Hoke Simpson re SB 6. Fighting going on behind the scenes to stop this.
 - J. Blaisdell suggested Classified be reevaluated to reduce or realign staff.
- Educational Program Development

- M. Murillo - R. McGinness is hard at work on a teacher training program grant. Will be working with MUSD.
- Basic Skills at Base will be twelve months per year, 7 hours a day, 5 days a week for 5 weeks. Considering day and evening classes.
- Electronics Program – needs to be open to all of our students.

- Educational Program Review Update
 - M. Murillo spoke with C. Klein – he will meet with J. Randall and C. Klein to get our programs
 - Art Auction – March 1 – 6:00 p.m. – Helen Gray

- Participating Effectively in District and College Governance
 - J. Pulliam will meet with the Classified Senate regarding Shared Governance – the goal is to finish the Shared Governance Policy by March 2004 for next Accreditation visit.

- Other
 - J. Arneson – “Operation Enduring Families”
 - D. Lassetter – Classified Senate – Bowl-a-thon Saturday made \$1,300.
 - C. Hopkins – C. Hopkins, C. Itnyre, K. Adolph will be a team for the Morongo Basin Adult Literacy Spelling Bee on March 8, 2003
 - G. Gilbert – HOWL – Collecting the list of works for the next publication
 - L. Turk – \$33,000 – PowerSafe to replace SAFERS. Working with Business.
 - D. Lassetter – Classified Senate and its role in Participatory Governance.

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Institutional Planning Council Meeting

March 10, 2003

4:00 p.m.

Library Meeting Room

AGENDA

- Accreditation
- State Budget Update
- Educational Program Development
- Educational Program Review Update
- Participating Effectively in District and College Governance
- Change date of next meeting. April 14 is Spring Break. We need to switch to either April 7 or April 21.
- Educational Master Plan
- Other



Discussion/Action Items



Academic Senate Agenda Proposal

Date of Academic Senate Meeting: March 20, 2003

For:

- Action/Discussion
- Information
- Consent Agenda
- Report
- Other

Proposed Item: Policies for Participatory Governance

Background Information: Superintendent/President Pulliam is working with various constituent groups at the college to create a set of governance policies within this academic year.

Current Considerations: Enclosed in our Senate packet are two informational pieces, a six page history and explanation of the duties of the Academic Senate and a shorter summary of the 10+1 and the terms that relate to collegial consultation.

One year ago, the State Academic Senate President, Hoke Simpson, and the California League of Community Colleges President, David Viar, held a day-long workshop at CMC and advised that the first four (4) points of the 10+1 (Curriculum, Degree and certificate requirements, Grading policies, and Educational program development) be established as "rely primarily."

Fiscal Implications:

Recommendation: . Discuss policies and provide guidance to Senate Officers

Submitted by: Greg Gilbert