Copper Mountain College Foundation
Joshua Tree, CA
Minutes of the Regular Meeting, Board of Directors
Room 637
December 17, 2012

In attendance: Karen Coghill, Amy Crowe, Barbara Dunn, Nancy Huntington, Cathy Larson, Vala Stults, Chuck Uyeda, Mario Villescas, Pete Wood, Sandy Smith, Diana Morris, Fred Bryant, Stephanie Ince, Dean Pieper, Jane Smith, Roger Wagner

Not in attendance: Liz Meyer, Meredith Plummer

Honorary Board Members in attendance: Greg Gilbert, Genevieve Salisbury

Guests: Mary Lombardo

Call to Order:
President Mario Villescas called the meeting to order at 5:30pm.

Public Comment: None

Agenda Approval: Motion to approve the agenda: Chuck Uyeda; Seconded: Fred Bryant. Motion approved.

Approval of Minutes: Motion to approve the minutes of the November 26, 2012 meeting: Nancy Huntington; Seconded: Cathy Larson. Motion approved.

Executive Director Report: In addition to her written report, Sandy Smith stated the Living School contract for the Childcare Center fell through due to their internal organizational issues. The Annual Campaign mailing has netted over $3800 so far and the college will not have internet or phones this week.

Treasurer's Report: Pete Wood recapped the Treasurer's Report enclosed in the Board packet, noting the investments continue to do well.

Real Estate Report: Barbara Dunn reported the Lilac property in Landers sold for $3000 and is in escrow.

CMC Superintendent/President's Report: Dr. Wagner reporting the following:

- The campus will not have phones or internet service this week.
- The CMC staff Christmas party held last Saturday was a success and thanked the Foundation for their support.
- The Board of Trustees reorganized and welcomed Trustees Greg Gilbert and Mary Lombardo.
- CMC has refinanced the Measure C Bond, saving tax payers $1.4 million.

- CMC will not offer summer classes in 2013, except for Vocational Nursing and Basic Skills. Canceling summer school and closing the campus on Fridays is expected to save the college approximately $120K in operational costs.

Information and Possible Action Items:

1. Childcare Center: As Sandy Smith mentioned in her report, the Living School will not be renting the Childcare Center and has asked Barbara Dunn to advertise the building for lease.
2. Institutional Researcher: Dr. Wagner requested the number of hours be increased from 20 to 30 hours per week beginning January 2013 to accommodate the numerous requests for data from faculty and managers. Originally, the position was approved and budgeted for 40 hours per week. Motion to approve the increase in the number of hours for the Institutional Researcher (Research and Planning Specialist) from 20 to 30 per week beginning January 1, 2013: Chuck Uyeda; Seconded: Vala Stults. Motion passed.
3. New Board members: Stephanie Ince sent out the names of 5 potential Board members for consideration. Nancy Huntington asked that all qualified individuals be considered, regardless of where they live.
4. Sandy Smith talked about the Basin Wide Foundation non-profit workshop in January and welcomed our new Student Worker, Michelle Featherston.
5. The Board of Trustees approved the Foundation's Fundraising Policy at the December 2012 meeting, per Nancy Huntington.

Next Meeting Information or Possible Action Items:

Greenleaf Scholar update

Written Reports/Director Comments

Board Manual Task Force minutes
Cultural Events Committee minutes-none
Executive Committee minutes-none
Finance Committee minutes-none
Fund Development Committee minutes-none

Meeting adjourned at 6pm.

The next meeting will be held January 28, 2013; location TBD.

Respectfully submitted,

Diana Morris, Clerk for the Meeting
Administrative Assistant II and

Nancy Huntington, Secretary

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