

**Copper Mountain College Foundation  
Joshua Tree, CA  
Minutes of Regular Meeting, Board of Directors  
Bell Center East Conference Room  
January 23,2012**

**In attendance:** Fred Bryant, Kevin Cosgriff, Karen Coghil, Stephanie Ince, Cathy Larson, Liz Meyer, Dean Pieper, Meredith Plummer, Vala Stults, Chuck Uyeda, Mario Villescas, Roger Wagner, Pete Wood, Sandy Smith.

**Not in attendance:** Barbara Dunn, Nancy Huntington, DeWayne Roberts, Jane Smith, Diana Morris.

**Guests:** Joe Meer, Mike Danza, Jonathan Brophy, Alvin Primack, and Anna Mata.

**Call to Order** President Cathy Larson called the meeting to order at 5:35 pm.

**Public Comment:** Joe Meer, Executive Director of MBTA, presented the Foundation with an award from the Transportation Assistance Grant and a check for \$2,500. The award is to provide student bus passes.

Mike Danza, Professor of Sociology, introduced the two students selected to attend the National Conference of Undergraduate Research. The conference is scheduled for March 28-31, 2012 in Utah. A Request for funding is included in today's Agenda Packet.

**Agenda Approval** Motion to approve the Agenda: Pete Wood; seconded: Fred Bryant. Motion passed.

**Approval of Minutes:** Motion to approve the Minutes: Roger Wagner; seconded: Vala Stults. Motion passed.

**Executive Director's Report:** Sandy Smith added to her written report that she has spoken with an Attorney in San Diego, regarding the Greenleaf Trust, and will now be filing with the Court an update and clarification of language on the Trust document, which is now 22 years old.

The brochure for the Banner Project is now ready. Sandy will be working with Meredith Plummer for vendor references for the college, and Kevin Cosgriff for vendor names for MCAGCC.

Sandy has been working with a committee on defining the parameters for the Academic Merit scholarship. A report on the scholarship will be presented at next month's meeting.

**Treasurer's Report:** Written Report in the Board Packet. A question was raised regarding the total receipts from the Annual Campaign. A full report will be presented next month.

**Real Estate Report:** No report.

**Information and Discussion Items:**

- a. Major Gifts Campaign video was shown, and received many positive comments. Fund Development Chairman Liz Meyer discussed the plans for projecting the campaign, recommending that each Board Member offer to hold a gathering of their acquaintances or contacts to both see the video (the case for support), and receive information and encouragement to donate by one of the trained presenters. A shorter version of the video is available to send for vendor support. And contacts are being sought for a one-on-one presentation for the largest donations. President Cathy Larson challenged each Board Member to make a contribution to this campaign, so that we can show that the Foundation members are 100% behind the campaign. Dean Pieper stated he has made the same appeal to the Faculty, for their 100% support.
- b. Art Auction: President Cathy Larson reported she has already received about 20 art donations, and will continue to seek art pieces from local artists up to about 40 pieces. Mike Congdon will be assisting her in the making of the catalog. Sandy Smith will have pre-sale tickets available as well as selling tickets at the door. Cathy asked the Board to hold the date of February 25, 2012 to attend the event.
- c. Golf Tournament: Mario Villesques reiterated the challenge to all board members to form a team to play in the tournament, find a corporate sponsor, and/or provide a raffle prize. The tournament is April 14, 2012.

**Action Items:**

- a. Financial Committee recommendations:

1. Approval of IRS Form 990: Motion to approve: Stephanie Ince; Seconded: Pete Wood. Motion passed.

b. Copier lease: Motion to accept bid of Desert Images, noting best price and being a local business: Stephanie Ince; Seconded: Fred Bryant. Motion passed.

c. Social Science Funding Request: Motion to approve \$1,200 request for two students and the Professor to attend National Conference of Undergraduate Research in Utah: Chuck Uyeda; Seconded: Vala Stults. Motion passed.

d. Client Rep Letter: After discussion, motion to approve signing the letter for Messner, Hadley, LLP. for the Audit Report, with the condition that Kevin Cosgriff attach a letter of protest for the unacceptable practice of requesting the letter **after** completion, instead of at the beginning of the audit process: Fred Bryant; Seconded: Pete Wood. Motion passed.

**Items for Next Agenda:** Recommendation that the Request for Funds form be revised to offer more information regarding the purpose of the request. Sent to Board Development Committee.

**The next regular meeting of the Board of Directors will be February 27 in the Bell Center East Conference Room.**

There being no further business, the meeting adjourned at 6:45 pm.

Respectfully submitted,

Liz Meyer, Substitute Secretary and

Nancy Huntington, Secretary