# Agenda

### Copper Mountain Community College District Board of Trustees

## STUDY SESSION AND REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE: September 29, 2011

TIME: 1:00 – Tour of Remodeled Science Classrooms

1:30 p.m. (Closed Session) 2:00 p.m. (Study Session) 3:00 p.m. (Regular Meeting)

LOCATION: The Bell Center - North Entrance - Community Room

COPPER MOUNTAIN COLLEGE

6162 Rotary Way, Joshua Tree, CA 92252

#### **MISSION STATEMENT**

Our mission is to provide access to educational opportunities for diverse desert communities through a comprehensive curriculum and a passion for the success of every individual student.

- I. CALL TO ORDER PLEDGE OF ALLEGIANCE
- II. ROLL CALL: TRUSTEES GILLICK, KINSMAN, MEYER, RAMIREZ DEAN, ROGERS AND STUDENT TRUSTEE LATHAM.
- III. CONFIRMATION OF AGENDA
- IV. PUBLIC COMMENTS: Relative to Closed Session Matters.
- V. CLOSED SESSION
  - A. Pursuant to Government Code Section 54957:
    - 1) Evaluation of employee: Superintendent/President.
    - 2) Compensation of Senior Management: District Representative: Ms. Andrea Riesgo
- VI. RECONVENE TO OPEN SESSION ANNOUNCE ACTION TAKEN AT CLOSED SESSION (IF ANY).
- VII. STUDY <u>SESSION ESTABLISH BOARD GOALS</u>

- VIII. <u>APPROVAL OF MINUTES</u>: Regular Board Meeting August 11, 2011.
- IX. INTRODUCTION OF NEW EMPLOYEES
- X. <u>PUBLIC HEARING</u> Re-opener of the Copper Mountain Community College District with the Copper Mountain College Chapter of the California School Employees Association regarding: Article IX: Vacation and Article XIII: Vacancies, Transfers and Promotions.
- XI. <u>PUBLIC HEARING</u> CSEA Copper Mountain College Chapter 800 to the Copper Mountain Community College District RE-openers: Article IX Vacation and Article XXII: Classified Senate.
- XII. PUBLIC HEARING Proposed Adopted Budget 2011 2012
- XIII. PUBLIC COMMENTS: PERSONS WHO WISH TO SPEAK TO THE BOARD MAY DO SO AT THIS TIME WITH A TIME LIMIT OF THREE (3) MINUTES. THOSE WHO WISH TO SPEAK TO SPECIFIC AGENDA ITEMS SHOULD COMPLETE THE "REQUEST TO ADDRESS THE BOARD" FORM AND PRESENT IT TO THE SECRETARY. COMMENTS ON AGENDA ITEMS WILL ALSO BE LIMITED TO THREE (3) MINUTES UNLESS FURTHER TIME IS GRANTED BY THE BOARD. COMMENTS ON AGENDA ITEMS WILL BE LIMITED TO A TOTAL OF TWENTY (20) MINUTES PER ITEM.

#### XIV. REPORTS

- A. GOVERNING BOARD
  - 1) Reports from the Governing Board.
  - 2) Report from the Student Trustee.
- B. SUPERINTENDENT/PRESIDENT
  - 1) Reports from the Superintendent/President.
  - 2) Campus Showcase.
- C. COPPER MOUNTAIN COLLEGE FOUNDATION
- D. ASSOCIATED STUDENTS, COPPER MOUNTAIN COLLEGE
- E. ACADEMIC SENATE
  - 1) Student Showcase.

- 2) Report from Academic Senate.
- F. CMC FACULTY ASSOCIATION CCA/CTA
- G. CLASSIFIED SENATE
- H. CSEA

#### XV. INFORMATION AND DISCUSSION

- A. <u>ACADEMIC AFFAIRS</u>
  - 1) <u>Information Item</u> Academic Affairs Report:
    - a) A good start to the semester.
    - b) New initiatives and programs.
    - c) Emphasis in Student Success.
    - d) Active Involvement in the Communities.
    - e) Other.
- B. STUDENT SERVICES
  - 1) Information Item Student Services Report:
- C. <u>BUSINESS SERVICES</u>
  - 1) <u>Information Item</u> Business Services Report:
    - a) Monthly Financial Report.
    - b) Other.
  - 2) <u>Information Item</u> First Reading Board Policy 6750 Parking and Traffic Regulations.
- D. FACILITIES
  - 1) <u>Information Item</u> Facilities Report:
    - a) Remodel for Efficiency (RFE).
    - b) Library.
    - c) Surplus Equipment.
    - d) Traffic Light at Rotary and Hwy 62.
    - e) Other.
  - 2) <u>Information Item</u> Labor Compliance Program Annual Report.
- E. HUMAN RESOURCES
  - 1) <u>Information Item</u> Human Resources Report:
    - a) Recruitments.

- b) Liebert Cassidy Whitmore Training.
- c) Flu Shots.
- d) Other.
- XVI. <u>CONSIDERATION OF CONSENT AGENDA</u>: Consent Agenda items are routine items of business that are grouped together. The Consent Agenda is designed to be voted upon through one motion that covers all such items collectively. Consent items are identified by the asterisk (\*) appearing next to each such item.

Any Board Member may ask that a Consent Agenda item be pulled off the Consent Agenda for discussion and action as an individual item. Similarly, members of the public may address remarks or questions to one or more individual Consent Agenda items.

#### A. ACADEMIC AFFAIRS

- \* 1) <u>Consent Item</u> Curriculum Revised Course Outlines of Record: as proposed by the Curriculum Committee.
  - a) ACC-041 Strategies for College Success.
  - b) ACC-044 Computer Access Keyboarding.
  - c) ACC-301 Introduction to Learning Disabilities.
- \* 2) <u>Consent Item</u> Revised College-Level Examination Program Chart.

#### B. BUSINESS SERVICES

- \* 1) <u>Consent Item</u> Budget Adjustments.
- \* 2) <u>Consent Item</u> Journal Entries.
- \* 3) <u>Consent Item</u> Board Approved Travel Over 500 Miles or Out-of-State.

#### C. HUMAN RESOURCES

- \* 1) <u>Consent Item</u> Payroll #2-12.
- \* 2) <u>Consent Item</u> Student Employees.
- \* 3) <u>Consent Item</u> Part-time Faculty Appointments.

#### XVII. ACTION ITEMS

#### A. BUSINESS SERVICES

- 1) <u>Action Item</u> Payment of Warrants.
- 2) <u>Action Item</u> BoardDocs End User Agreement.

- 3) <u>Action Item</u> Enviro-Tec HVAC, Inc. Service Agreement.
- 4) <u>Action Item</u> Proposed Adopted Budget for FY 2011-2012.
- 5) <u>Action Item</u> Adobe Education Enterprise License Agreement.
- 6) <u>Action Item</u> San Bernardino County Superintendent of Schools, School Claims Division Forms.
- 7) <u>Action Item</u> Authorized Signature for Bank Accounts – Resolution No. 11-12.

#### B. FACILITIES

- 1) <u>Action Item</u> Remodel for Efficiency Subcontractor Substitution – Demolition Work.
- 2) <u>Action Item</u> Five-Year Construction Plan (2013-17).
- 3) <u>Action Item</u> Initial Project Proposal Vocational Technology.
- 4) <u>Action Item</u> Remodel for Efficiency Subcontractor Substitution – Landscaping.
- 5) <u>Action Item</u> Dispose of Unserviceable/Obsolete Property.

#### C. HUMAN RESOURCES

- 1) <u>Action Item</u> Classified Appointments.
- 2) <u>Action Item</u> Full-Time Faculty Non-Tenure Track Appointment.

#### XVIII. SUGGESTIONS FOR FUTURE AGENDAS

#### XIX. ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees is October 13, 2011.

Persons with disabilities may request a disability related accommodation or modification in order to participate in a Copper Mountain Community College District Board of Trustees' public meeting. To request accommodation or modification, please contact the President's Office at (760) 366-3791 x-5441.

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#### **Dates to Remember**

- October 1 Last Day to File Intent to Graduate for Fall 2011.
- **October 1 –** Foundation Fall Dinner 6:00 p.m. Bell Center.
- **October 14 –** Creative Writing & Literary Society Mari Collier: Gather the Children Room 101 from 2-5.
- October 18 Information Session for Health Sciences Students Room 224 at 2:30 p.m.
- **October 19 –** University Admissions Counselor Visit CSU San Bernardino Palm Desert CMC Transfer Center 10 am 3 pm.
- October 31 Pell Grant Disbursement.
- **November 11 –** Holiday College Closed.
- **November 11 –** Creative Writing & Literary Society Bryan Malessa: The War Room Room 101 from 2-5.
- November 14 Last Day to Drop Classes with a "W".
- **November 17 –** University Admissions Counselor Visit CSU San Bernardino Palm Desert - CMC Transfer Center - 10 am - 3 pm.
- **November 18 –** Information Session for Health Sciences Students Room 224 at 2:30 p.m.
- **November 20 –** 2nd Annual Wreath Auction.
- **November 21 –** Staff Development Day College Closed.
- **November 22 –** Faculty Flex No Classes College Open.
- **November 24 –** Holiday College Closed.
- **November 25 –** Holiday College Closed.

- **November 28 –** Spring 2012 Priority Registration for EOPS, ACCESS, Veterans & Active Duty students.
- **November 29 –** Spring 2012 Priority Registration for EOPS, ACCESS, Veterans & Active Duty students.
- **November 30 –** Spring 2012 Registration for Continuing Students. Continuing is defined as actively enrolled in 2011FA.
- **December 1 –** Spring 2012 Registration for Continuing Students.

  Continuing is defined as actively enrolled in 2011FA.
- **December 1 –** University Admissions Counselor Visit CSU San Bernardino Palm Desert CMC Transfer Center 10 am to 3 pm.
- **December 2 –** Spring 2012 Registration for Continuing Students.

  Continuing is defined as actively enrolled in 2011FA.
- **December 5 –** 2012 Registration for Returning and New Students.
- **December 6 –** 2012 Registration for Returning and New Students.
- **December 8 –** Open Enrollment for Spring 2012 This includes ALL K-12 Concurrent Enrollment.
- **December 13 –** Information Session for Health Sciences Students Room 224 at 2:30 p.m.
- **December 14 –** Final Exams.
- **December 16 –** Creative Writing & Literary Society Donald Sachs: When is Writing Like Mulligan Stew Room 101 from 2-5.
- **December 20 –** Last Day of Fall 2011 Semester.
- **December 23 31 –** Winter Break College Closed.