

# Agenda

## **Copper Mountain Community College District Board of Trustees**

### STUDY SESSION AND REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE: June 23, 2011  
TIME: 1:30 p.m. (Mission Statement Study Session)  
2:00 p.m. (Closed Session)  
3:00 p.m. (Regular Meeting)  
LOCATION: The Bell Center – North Entrance – Community Room  
COPPER MOUNTAIN COLLEGE  
6162 Rotary Way, Joshua Tree, CA 92252

### **MISSION STATEMENT**

**Our mission is to provide access to educational opportunities for diverse desert communities through a comprehensive curriculum and a passion for the success of every individual student.**

- I. CALL TO ORDER – PLEDGE OF ALLEGIANCE
- II. ROLL CALL: TRUSTEES GILLICK, KINSMAN, MEYER, RAMIREZ DEAN, AND ROGERS.
- III. CONFIRMATION OF AGENDA
- IV. PUBLIC COMMENTS: Relative to Closed Session Matters.
- V. CLOSED SESSION
  - A. Pursuant to Government Code Section 54957:
    - 1) Evaluation of employee: Superintendent/President.
- VI. RECONVENE TO OPEN SESSION – ANNOUNCE ACTION TAKEN AT CLOSED SESSION (IF ANY).
- VII. APPROVAL OF MINUTES: Regular Board Meeting – May 12, 2011.
- VIII. PUBLIC HEARING – Tentative Budget – 2011-2012 Budget.

- IX. PUBLIC COMMENTS: PERSONS WHO WISH TO SPEAK TO THE BOARD MAY DO SO AT THIS TIME WITH A TIME LIMIT OF THREE (3) MINUTES. THOSE WHO WISH TO SPEAK TO SPECIFIC AGENDA ITEMS SHOULD COMPLETE THE "REQUEST TO ADDRESS THE BOARD" FORM AND PRESENT IT TO THE SECRETARY. COMMENTS ON AGENDA ITEMS WILL ALSO BE LIMITED TO THREE (3) MINUTES UNLESS FURTHER TIME IS GRANTED BY THE BOARD. COMMENTS ON AGENDA ITEMS WILL BE LIMITED TO A TOTAL OF TWENTY (20) MINUTES PER ITEM.
- X. REPORTS
- A. GOVERNING BOARD  
1) Reports from the Governing Board.
- B. SUPERINTENDENT/PRESIDENT  
1) Reports from the Superintendent/President.  
2) Campus Showcase.
- C. COPPER MOUNTAIN COLLEGE FOUNDATION
- D. ASSOCIATED STUDENTS, COPPER MOUNTAIN COLLEGE
- E. ACADEMIC SENATE  
1) Student Showcase.  
2) Report from Academic Senate.
- F. CMC FACULTY ASSOCIATION CCA/CTA
- G. CLASSIFIED SENATE
- H. CSEA
- XI. INFORMATION AND DISCUSSION
- A. ACADEMIC AFFAIRS  
1) Information Item – Academic Affairs Report:  
a) Nurse Assistant Program Re-Accredited.  
b) Faculty Office Shuffle.  
c) Other.
- B. STUDENT SERVICES  
1) Information Item – Student Services Report:  
a) Registration.

- b) Financial Aid.
- c) Graduation.
- d) Other.
- 2) Information Item – AP 4225 – Course Repetition.

C. BUSINESS SERVICES

- 1) Information Item – Business Services Report:
  - a) Monthly Financial Report.
  - b) Other.

D. FACILITIES

- 1) Information Item – Facilities Report:
  - a) Remodel for Efficiency (RFE).
  - b) Phase II.
  - c) Room 110.
  - d) Landscaping.
  - e) Other.

E. HUMAN RESOURCES

- 1) Information Item – Human Resources Report:
  - a) Open Enrollment/Health and Wellness Fair.
  - b) Retirement and Recognition Celebration.
  - c) Classified Employees Week.
  - d) Other.
- 2) Information Item – Section 125 Flexible Benefit Plan Amendments.

XII. CONSIDERATION OF CONSENT AGENDA: Consent Agenda items are routine items of business that are grouped together. The Consent Agenda is designed to be voted upon through one motion that covers all such items collectively. Consent items are identified by the asterisk (\*) appearing next to each such item.

Any Board Member may ask that a Consent Agenda item be pulled off the Consent Agenda for discussion and action as an individual item. Similarly, members of the public may address remarks or questions to one or more individual Consent Agenda items.

A. ACADEMIC AFFAIRS

- \* 1) Consent Item – Curriculum – Course Deactivations.
  - a) Art 007E – Clay for Teachers.

Copper Mountain Community College District  
Regular Board of Trustees Meeting Agenda  
June 23, 2011

- b) Art 008 – Advertising Art.
- c) Art 013A-D – Relief Printing.
- d) Art 020A-D – Ceramic Sculpture.
- e) Art 081A-D – Basic Drawing I.
- f) Art 083A-D – Landscape Painting.
- g) Art 084A-D – Painting the Desert Landscape and its Flora.
- h) Art 085A-D – Still Life Painting.
- i) ASC-0054 – Applied Study Skills.
- j) ASC-097A-D – Supplement Learning Lab.
- k) ASC-098A-D – Supplement Learning Lab.
- l) BI-021 – Elementary Human Anatomy and Phys.
- m) BI-021L – Elementary Human Anatomy and Phys. Lab.
- n) CIS 084A – New Media I.
- o) CIS 084C – Web Publishing III/PERL.
- p) CS 002A – Ethernet Fundamentals, Topology, Internet Protocol Addressing, and Wiring.
- q) CS 002B – Open Systems Interconnection, Routing, Transmission Control Protocol/Internet Protocol, Router Configuration.
- r) CS 002C – Local Networking Design, Switching and Addressing.
- s) CS 002D – Wide Networking Design Switching and Addressing.
- t) CS 010 – Microsoft Windows Network and Operating System Essentials.
- u) CS 011 – Microsoft Windows Operating System and Server.
- v) CS 012 – Managing a Microsoft Windows 2000 Network Environment.
- w) CS 013 – Microsoft Windows 2000 Professional.
- x) CS 014 – Microsoft Windows 2000 Active Directory.
- y) DSPS 040 – Survey of Resources for Students w/Disabilities.
- z) DSPS 040A – Personal Assessment for Students w/Disabilities.
- a1) DSPS 040B – Employment for Individuals w/Disabilities.

Copper Mountain Community College District  
Regular Board of Trustees Meeting Agenda  
June 23, 2011

- a2) DSPS 042 – Alternative Learning Strategies.
- a3) DSPS 047 – Computer Access Applications.
- a4) DSPS 304 – Instructional Support Lab.
- a5) DSPS 305 – Computer Access Assessment.
- a6) ECE 001 – Intro to Early Childhood Programs.
- a7) ECE 010A & DE – Child Growth and Development.
- a8) ECE 010B – Child Development: School Age and Adolescence (Ages 6-18).
- a9) ECE 026 – Music and Movement Activities for the School Age Child.
- a10) ECE 032 – Child Abuse and Neglect.
- a11) ECE 033 – Survey of Special Education.
- a12) ECE 035 – Issues in Special Education.
- a13) ECE 040B – Movement Activities for Young Children.
- a14) ECE 040C – Music and Movement for Young Children.
- a15) ECE 060 – Keeping Children Safe.
- a16) ECE 061 – Promoting Good Health and Nutrition in Children.
- a17) ECE 062 – Creating a Learning Environment for Children.
- a18) ECE 063 – Promoting Physical Development in Children.
- a19) ECE 064 – Promoting Cognitive Development in Children.
- a20) ECE 065 – Encouraging Communication in Children.
- a21) ECE 066 – Promoting Creativity in Children.
- a22) ECE 067 – Building Self Esteem in Children.
- a23) ECE 068 – Promoting Social Development in Children.
- a24) ECE 069 – Providing Positive Guidance to Children.
- a25) ECE 071 – Working with Families.
- a26) ECE 072 – Being a Classroom Manager.
- a27) ECE 073 – Maintaining a Commitment to Professionalism in the Classroom.
- a28) ELEC 001 – Fundamentals of DC Electricity.
- a29) ELEC 011 – OSHA Standards for Construction.

Copper Mountain Community College District  
Regular Board of Trustees Meeting Agenda  
June 23, 2011

- a30) ELEC 01L – Fundamentals of DC Electricity – Lab.
- a31) ENG 04 & DE – Writing the Research Paper.
- a32) ENG 015 & DE – The Short Story.
- a33) ENG 016 – Literature of the Desert.
- a34) ENG 017 & DE – Women in Literature.
- a35) ENG 018 – Introduction to Poetry.
- a36) ENG 021 – Introduction to Latin American/ Chicano Literature.
- a37) ENG 022 – Introduction to African-American Literature.
- a38) ENG 025 – Introduction to the Novel.
- a39) ENG 045 – Survey of Military Literature.
- a40) ENG 055 – English Refresher Workshop.
- a41) G 006 – Geology of California.
- a42) G 008 – Geology of National Parks.
- a43) GEOG 010 – Geography of California.
- a44) HS 062 – Your Living Body.
- a45) HS 082 – Intermediate Cardiac Arrhythmias.
- a46) HS 083 – Advanced EKG: 12 Lead.
- a47) J 010 – Magazine Article Writing.
- a48) MATH 056 – Basic Electrical/Electronics Mathematics.
- a49) MC 003 – Telecommunications.
- a450) MC 004 – Introduction to Media Advertising.
- a51) MC 005 – Introduction to Public Relations.
- a52) MUS 014 – Music History and Literature.
- a53) MUS 020A-D – Instrumental Chamber Ensemble.
- a54) MUS 032 – College Chorus.
- a55) MUS 033A-D – Symphonic Band.
- a56) MUS 071A-D – Jazz Ensemble.
- a57) MUS 078A – Introduction to Computers and Music.
- a58) MUS 078B – Applications of Computers and Music.
- a59) PE 001 – First Aid and Safety.
- a60) PE 002 – Sports Officiating.
- a61) PE 005 – Foundations of Coaching.
- a62) PE 008 – Introduction to Health and Physical Education.
- a63) PE 044 – Baseball, Fall.

Copper Mountain Community College District  
Regular Board of Trustees Meeting Agenda  
June 23, 2011

- a64) PE 047 – Dance, Body Sculpt and Tone.
- a65) PE 048 – Ballroom Dance (Classic and Latin).
- a66) PE 050 – Dance, Modern.
- a67) PE 051 – Dance, Aerobic.
- a68) PE 053 – Dance, Modern (Jazz).
- a69) PE 054 – Dance, Step Aerobic.
- a70) PE 055 – Dance, Tap.
- a71) PE 056 – Dance, Ballet.
- a72) PE 059 – Flexibility and Agility, Sport Performance.
- a73) PE 063 – Golf: The Short Game.
- a74) PE 064 – Adapted Tennis.
- a75) PE 065 – Adapted Physical Activity.
- a76) PE 067 – Adapted Golf.
- a77) PE 071 – Kickboxing Aerobics.
- a78) PE 074 – Physical Fitness, Sport Performance.
- a79) PE 077 – Self Defense.
- a80) PE 078 – Self Defense, Martial Arts.
- a81) PE 079 – Soccer – Touch Football.
- a82) PE 080 – Softball.
- a83) PE 094 – Wellness and Fitness.
- a84) RDG 001A – Critical Reading.
- a85) RDG 045 – Advanced Vocabulary.
- a86) SPAN 005 – Advanced Spanish.
- a87) SPAN 006 – Advanced Spanish.
- a88) SPAN 008A-D – Spanish Conversation.
- a89) SPAN 010 and DE – Spanish for the Bilingual Student.
- a90) SPAN 011 and DE – Spanish for the Bilingual Student.
- a91) SPAN 040A-B and DE – Spanish Civilization.
- a92) SP 005 – Group Discussion and Leadership.
- a93) STDV 010 – Careers in Teaching.
- a94) STDV 049 – Career Development.
- a95) STDV 050 – Skill Development.
- a96) STDV 051A – College Survival Skills.
- a97) STDV 052 – Re-Entry Orientation.
- a98) STDV 053 – Strategies for College Transfer.
- a99) STDV 054 – Human Potential Seminar.
- a100) STDV 056 – Peer Mentoring.
- a101) STDV 060A – Orientation to College.
- a102) TA 003A – Acting II.

a103)TA 003B – Acting II.  
a104)WEG 094 – Career Development Principles.  
a105)WEG 095A-C – Work Experience, General.  
a106)WEV 094 – Career Planning.

- \* 2) Consent Item – Curriculum – Program Changes Resulting from Course Deactivations.
- \* 3) Consent Item – Curriculum – Revised Advanced Placement Chart.

B. BUSINESS SERVICES

- \* 1) Consent Item – Budget Adjustments.
- \* 2) Consent Item – Journal Entries.

C. HUMAN RESOURCES

- \* 1) Consent Item – Payroll #11-11.
- \* 2) Consent Item – Student Employees – Summer 2011.
- \* 3) Consent Item – Job Descriptions – Second Reading.
- \* 4) Consent Item – Temporary Classified Assignments.
- \* 5) Consent Item – Short Term Classified Assignments.
- \* 6) Consent Item – Classified Resignations.
- \* 7) Consent Item – Part-Time Faculty Appointment.

XIII. ACTION ITEMS

A. SUPERINTENDENT/PRESIDENT

- 1) Action Item – Disposal of Unusable Property & Authorization for Sale.
- 2) Action Item – Supporting S.138, The California Desert Protection Act of 2011.

B. BUSINESS SERVICES

- 1) Action Item – Payment of Warrants.
- 2) Action Item – Fiscal Year 2011-2012 Proposed Tentative Budget.
- 3) Action Item – Accept Transfer of San Bernardino Valley College Equipment to Copper Mountain College.
- 4) Action Item – PBM IT Solutions Agreement for Infrastructure Hardware Maintenance.
- 5) Action Item – Beechglen Support Services Agreement.
- 6) Action Item – Dannis Woliver Kelly Agreement for Attorney Services.



- 7) Action Item – Messner & Hadley, LLP Agreement.
- 8) Action Item – Datatel, Inc. Agreement – Remote Systems Management Services.
- 9) Action Item – San Bernardino County Superintendent of Schools, School Claims Division Forms.

C. FACILITIES

- 1) Action Item – Hi-Desert Air Maintenance Agreement.
- 2) Action Item – Action Pumping, Inc. Agreement.
- 3) Action Item – J. Edwards Fire Protection, Inc. Agreement.
- 4) Action Item – Remodel for Efficiency – Sub-contractor Substitution.
- 5) Action Item – SimplexGrinnell Service Agreement.
- 6) Action Item – Bid Participation “Piggy-back” – Arvin School District.
- 7) Action Item – Crystal Chrysler Jeep Dodge CE Sales Contracts.

D. HUMAN RESOURCES

- 1) Action Item – Management Vacation Pay Out.
- 2) Action Item – Permanent Hour Additions for Classified Positions.
- 3) Action Item – Classified Appointments.
- 4) Action Item – Full-Time Faculty First Year Tenure Track Appointments.
- 5) Action Item – Full-Time Faculty Fourth Year Tenure Track Appointment.
- 6) Action Item – Full-Time Faculty Assignments.
- 7) Action Item – Supervisor Contract Approval.
- 8) Action Item – Management Contract Approval.

XIV. SUGGESTIONS FOR FUTURE AGENDAS

XV. ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees is  
August 12, 2011.

Persons with disabilities may request a disability related accommodation or modification in order to participate in a Copper Mountain Community College District Board of Trustees' public meeting. To request accommodation or modification, please contact the President's Office at (760) 366-3791 x-5441.

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**Dates to Remember**

**June 25, 2011** – The Alley Cats perform in the Bell Center Gymnasium at 6:30 p.m.

**July 4, 2011** – Holiday – College Closed.

**July 6, 2011** – Last Day to Drop Summer Session Classes with a "W".

**July 13, 2011** – Last Day of Summer Session.

**July 18, 2011** – Fall 2011 Payments are due on or before July 18, 2011 or you will be dropped from ALL your classes.

**August 4, 2011** – Last Day of Extended Summer Session.

**August 15, 2001** – Fall Semester Begins.

**August 15, 2011** – Fall Semester Begins.

**August 26, 2011** – Last Day to Add Fall Classes.

**August 29, 2011** – Last Day to Drop Fall Classes With a Refund.

**August 30, 2011** – Census Reporting Due.

**September 5, 2011** – Holiday – College Closed.

**September 9, 2011** – Last Day to Drop Without a "W".