Copper Mountain Community College District
Board of Trustees Meeting Minutes

REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE: March 10, 2011
TIME: 1:00 p.m. (Study Session)
2:30 p.m. (Closed Session)
3:00 p.m. (Regular Meeting)
LOCATION: The Bell Center – North Entrance – Community Room
COPPER MOUNTAIN COLLEGE
6162 Rotary Way, Joshua Tree, CA 92252

MISSION STATEMENT
Our mission is to provide access to educational opportunities for diverse desert communities through a comprehensive curriculum and a passion for the success of every individual student.

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE
Board Chair Kinsman called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance.

II. ROLL CALL: TRUSTEES GILLICK, KINSMAN, MEYER, RAMIREZ DEAN, ROGERS AND STUDENT TRUSTEE BURT.
All board members were present.

III. CONFIRMATION OF AGENDA
Trustee Rogers moved approval, seconded by Trustee Gillick. Motion carried.

IV. STUDY SESSION – Accreditation
The board thoroughly reviewed Accreditation Standard IV.B.1 a-i. Consensus was to hold another Board Study Session to complete Standard IV.B.2 at 1:45 prior to the April 14, 2011 board meeting.

The board took a brief break from 2:30 p.m. – 2:38 p.m.

V. PUBLIC COMMENTS: Relative to Closed Session Matters.
Ms. Syndee Slayton read a prepared statement waiving her right to privacy and notifying the board of a number of concerns.

The board went into Closed Session at 2:40 p.m.

VI. CLOSED SESSION
A. Pursuant to Government Code Section 54957:
1) Public Employee Discipline/Dismissal/Release.

VII. RECONVENE TO OPEN SESSION – ANNOUNCE ACTION TAKEN AT CLOSED SESSION (IF ANY).

Board Chair Kinsman reported that the board had unanimously voted that the contracts for the Director of Research and Grants and the Executive Director of the Foundation shall not be renewed at the conclusion of their current contracts. Dr. Wagner has been directed to notify both of these individuals in writing prior to the March 15 deadline.

VIII. NOTICE OF PUBLIC HEARING – Re-opener of the Copper Mountain Community College District to the Copper Mountain College Faculty Association – Article IX, Hours of Service.

Board Chair Kinsman opened the Public Hearing at 3:12 p.m.
There were no public comments.
Board Chair Kinsman closed the Public Hearing at 3:13 p.m.

IX. APPROVAL OF MINUTES: Regular Board Meeting – February 10, 2011.

Trustee Rogers moved approval, seconded by Trustee Meyer. Motion carried.

X. PUBLIC COMMENTS: PERSONS WHO WISH TO SPEAK TO THE BOARD MAY DO SO AT THIS TIME WITH A TIME LIMIT OF THREE (3) MINUTES. THOSE WHO WISH TO SPEAK TO SPECIFIC AGENDA ITEMS SHOULD COMPLETE THE "REQUEST TO ADDRESS THE BOARD" FORM AND PRESENT IT TO THE SECRETARY. COMMENTS ON AGENDA ITEMS WILL ALSO BE LIMITED TO THREE (3) MINUTES UNLESS FURTHER TIME IS GRANTED BY THE BOARD. COMMENTS ON AGENDA ITEMS WILL BE LIMITED TO A TOTAL OF TWENTY (20) MINUTES PER ITEM.

Ms. Syndee Slayton read the statement that she read during the former Public Comment section of this board meeting referring to the action taken by the board not to renew her contract.

Dr. Wagner requested that we move Human Resources Action Item #1 – Tenure for Academic Employees prior to reports. Trustee Meyer moved approval of tenure for Ms. Ellie Smith, Ms. Christy Blauwkamp, Mr. Gregg Chesterman, and Mr. Mike Danza, seconded by Trustee Rogers. Motion carried unanimously.

The board took a break from 3:18 p.m. – 3:32 p.m.

Each of the newly tenured faculty members made a few brief comments. Ms. Ellie Smith, related that she has been working in nursing and this has been a wonderful development in her career, adding that her mentors are among this staff. Ms. Smith also expressed her appreciation to the school and community for the honor of receiving her tenure.

Ms. Christy Blauwkamp told a story regarding her inspiration to continue school and receive her master's degree. She talked about the fact that she was not supposed to graduate from high school; however her start was at a community college and as a result of a career change she went back to college. Tenure means a great deal to her and she knows that people did not give up on her. Ms. Blauwkamp is honored to have received her tenure and thanked the board.

Mr. Gregg Chesterman remarked that he remembered when he first started working at College of the Desert. He reviewed his background and eventually coming to Copper Mountain College. He mentioned that of all places he could work he could not find a better fit for him and added that he really enjoys CMC. He thanked Mr. Brown and Ms. Munsey adding that he would not want to work anywhere else. Mr. Chesterman thanked the board for giving him tenure.

Mr. Mike Danza thanked the board as well. He recalled a question during his interview, what does tenure mean to you? He answered "job security." He immediately went to work to find a better answer to that question. He noted that tenure means the community and the college want you to be a member. He wanted to live in the community in which he works and he is proud to be here. Mr. Danza thanked the board for honoring him with tenure.

XI. REPORTS

A. GOVERNING BOARD

1) Reports from the Governing Board.

Trustee Rogers mentioned there was a good article in the newspaper from our president. Trustee Meyer expressed her pride and gratitude to those receiving tenure today. Trustee Ramirez Dean offered congratulations to Dr. Olson for having been chosen as president at another college. Trustee Gillick wished to echo what had been said. He too stressed how proud we are of the four faculty members receiving tenure and added that "we want

you to be here." He was reminded of how great this place is. This past Saturday as he was driving by, he realized there were a lot of things going on at the campus. He stopped by and saw these activities included a basketball game with kids playing in the gym. A Reading Rally in celebration of Dr. Seuss birthday with a number of faculty, children, and community members. He was amazed at the variety of things that go on here at our campus. Yesterday he attended to the Battle Color Ceremony at the Marine Base. A Marine was speaking about the Career Academy that his daughter went to as a result of this college. It was wonderful hearing some talking with great pride about CMC, the Career Academy, and what occurred with this child. This was a totally unsolicited comment of praise. Board Chair Kinsman added her congratulations as well.

2) Report from the Student Trustee.

Mr. Burt, on behalf of students, congratulated faculty receiving tenure.

B. SUPERINTENDENT/PRESIDENT

1) Reports from the Superintendent/President.

Dr. Wagner mentioned the Career Academies are a wonderful program on campus that brings young people onto our campus. He added that it is one area where we receive the most positive comments. Dr. Wagner thanked Professor Glenda Case for making it happen as it is a job well done.

Dr. Wagner introduced Ms. Melynie Schiel as the Faculty Member of the Quarter, making a difference through her dedication and passion for CMC students. He added that this individual consistently encourages Morongo Basin residents and has become highly involved in the college and community.

Dr. Wagner introduced Ms. Karen Coghill as the Staff Member of the Quarter noting that she spends time in the evening and on weekends helping students and participating in College and Foundation events.

2) Campus Showcase.

Dr. Wagner presented an update on Copper Mountain College Measure C and other project funds. He also reported on the solar project and mentioned it is slightly ahead of the initial projections in terms of cost savings. Board Chair Kinsman noted that in light of the recent difficulties in Los Angeles CCD regarding a bond, it is necessary to report to the public that we are being fiscally responsible and accomplishing what we had planned to do.

C. COPPER MOUNTAIN COLLEGE FOUNDATION

Ms. Cathy Larson reported the Art Auction netted over $10,500. She added that it was much easier this year and everyone had a great time. Initially there appeared to be a conflict with the weather; however, we had over 100 in attendance. On March 16 at 11:30 in the Bell Center Community Room the Foundation will host the next Presidents' Luncheon. April 2 is the date for the golf tournament and sponsors are still needed. The next Foundation Board Meeting is set for Monday evening, March 14.

Trustee Gillick complimented Ms. Larson on putting on the Art Auction, adding that had it not been for Ms. Larson and Ms. Morris, it would not have happened.

D. ASSOCIATED STUDENTS, COPPER MOUNTAIN COLLEGE

Ms. Anita Latham reported that the Vice President for ASCMC had to resign due to personal reasons. The group is in the process of selecting someone else. The group met and decided not to hold Spirit Week due to insufficient planning. Ms. Latham did not want it to reflect negatively. The group will host region IX this month on March 25. Elections will be coming soon. ASCMC will be doing a radio report from the students' perspective starting. There will be four students attending the Student Senate of Community Colleges General Assembly over Spring Break. The Constitution and By-law Committee has been working hard each week and she was happy to report a draft of these documents will be coming to the board shortly.

E. ACADEMIC SENATE

1) Student Showcase.

Dr. Brad Berger introduced Mr. Greg Gilbert who gave a presentation from the academic integrity committee. This group is in the process of developing an honor code with a role for everyone and a place for everyone. There has been a societal change for the better here at Copper Mountain College that is cultural and not just part of the college. Ms. Anita Latham, as the student representative for this committee, gave a report on the work of the group thus far.

2) Report from Academic Senate.

Dr. Berger reported regarding Academic Senate activities. At the meeting on February 17 a new experimental art course was approved. Faculty members were chosen to serve on the Vice President of Academic Affairs Selection Committee. Recommendations for Academic Calendars were discussed. At the March 3 meeting, changes to syllabus to add student

learning outcomes were discussed, and an ad hoc committee was formed to study the division organization and selection of division chairs. The waitlist process was discussed as well as the instructors' role in managing their rosters. A spreadsheet has been approved based on the program review form to make information from program review easier to use and access, thanks to Ms. Munsey and Ms. Schiel. The Senate approved board policies for gifts and art on campus. President Wagner has asked him to attend the State Academic Senate's Accreditation session.

F. CMC FACULTY ASSOCIATION CCA/CTA

Ms. Carolyn Hopkins congratulated her newly-tenured colleagues on behalf of the association. She mentioned that they needed to go back to their respective areas to work; however, they have done wonderful things. She offered the Association's congratulations to Dr. Joe Olson and wished him the best. She added congratulations to colleague Ms. Debra Liebrenz who is retiring. Ms. Hopkins reported she has been involved in several things recently. She went to a conference in Palm Springs – health and welfare benefits and how to work best with the district were part of the information and she came away with many ideas. Negotiations will be open on part time office hours and dates have been set. CMC partners with the Morongo Basin Coalition for Adult Literacy. The team of Cathy Itnyre, Rose Resurreccion and Carolyn will once again try to win. The track record on contributions is excellent even though it has not been as good for winning.

G. CLASSIFIED SENATE

None.

H. CSEA

None.

XII. INFORMATION AND DISCUSSION

A. GOVERNING BOARD

1) Information Item – 2011 CCCT Board Election Ballot Packet.

Some discussion took place regarding the individuals that board members thought would be excellent representatives to the CCCT Board. This topic will come to the board for action and the board will make their final decision at the April meeting.

2) Information Item – BP 3210 – Accreditation.

Dr. Wagner mentioned these first two board policies are related to accreditation and he indicated that this becomes part of our evidence that

we are reviewing and updating board policies. Board President Kinsman noted the board is highly interested in these updates and wants to see them every month.

3) Information Item – BP 3250 – Institutional Planning.

4) Information Item – BP 3510 – Workplace Violence.

B. ACADEMIC AFFAIRS

1) Information Item – Academic Affairs Report:
   a) Flex Planning.
   b) Career Academies on Campus.
   c) Spring 2011 Evaluations.
   d) Mesa Workshop.
   e) Other.

Ms. Munsey reported that there were 120 children on campus for the Career Academies. Trustee Gillick mentioned the undergraduate workshops at community colleges. Ms Munsey shared that these items are the effort of several faculty members.

C. STUDENT SERVICES

1) Information Item – Student Services Report:
   a) Professional Development.
   b) Financial Aid.
   c) Other.

Mr. Brown made several comments regarding Mr. Chesterman who truly cares about our students. He also mentioned that in response to student feedback some registration dates have changed. Some discussion took place regarding Board of Governors and Pell Grants.

D. BUSINESS SERVICES

1) Information Item – Business Services Report:
   a) Monthly Financial Report.
   b) Revenue Adjustments.
   c) Expenditure Adjustments.
   d) Other.

Ms. Plummer noted that there are a number of adjustments in this agenda. She reviewed the decreased net effect of the adjustments. She mentioned that faculty salaries were carefully reviewed and adjustments made accordingly. The Business Office is presently reviewing classified salaries for this same purpose. Dr. Wagner added that this information is a result of the quarterly updates that are now conducted.

E. FACILITIES
1) Information Item – Facilities Report:
a) Remodel for Efficiency (RFE).
b) Traffic Light.
c) Surplus Equipment.
d) Wind Turbine.
e) Security Cameras.
f) Other.

Mr. Cain shared that the County did not get the agreement for the traffic light so it will be on the April agenda.

F. HUMAN RESOURCES
1) Information Item – Human Resources Report:
a) Health and Welfare.
b) Recruitment.
c) Other.

Ms. Riesgo introduced our new employee, Shirley Art. Ms. Art is the new part-time payroll technician. Ms. Riesgo made several comments regarding Ms. Art's background and Ms. Art added that she is pleased to be here.

XIII. CONSIDERATION OF CONSENT AGENDA: Consent Agenda items are routine items of business that are grouped together. The Consent Agenda is designed to be voted upon through one motion that covers all such items collectively. Consent items are identified by the asterisk (*) appearing next to each such item.

Any Board Member may ask that a Consent Agenda item be pulled off the Consent Agenda for discussion and action as an individual item. Similarly, members of the public may address remarks or questions to one or more individual Consent Agenda items.

Trustee Gillick moved approval, seconded by Trustee Meyer. Motion carried.

A. ACADEMIC AFFAIRS
* 1) Consent Item – Curriculum – Revised Course Outlines of Record; as proposed by the Curriculum Committee.
a) ART 031 – Digital Photography.
b) ART 033 – History of Photography.
c) AUTO 020 – Automotive Electrical Systems I.
d) ENG 050 – Basic Writing Skills.

e) ENG 051 – Introduction to Expository Writing.
f) ENG 003A – College Composition.

* 2) Consent Item – New Experimental Course, ART 035 Multimedia Photography, as proposed by the Curriculum Committee.

B. BUSINESS SERVICES

* 1) Consent Item – Budget Adjustments.
* 2) Consent Item – Board Approved Travel Over 500 Miles or Out of State.

C. HUMAN RESOURCES

* 1) Consent Item – Payroll #8-11.
* 2) Consent Item – Full Time Tenured Track Faculty Recruitments.
* 3) Consent Item – Student Employee – Spring 2011.
* 4) Consent Item – Release of Non-Tenure Track Employee, Math Faculty Member.

XIV. ACTION ITEMS

A. GOVERNING BOARD

1) Action Item – Resolution No. 11-06 – In Support of California Community Colleges Budget Priorities and Principles.

Dr. Wagner mentioned this is in support of the governor's budget initiative. Trustee Gillick moved approval, seconded by Trustee Rogers. Roll call vote: Trustee Gillick, aye; Trustee Kinsman, aye; Trustee Meyer, aye; Trustee Ramirez-Dean, aye; and Trustee Rogers, aye. Resolution adopted.

2) Action Item – BP 3820 – Gifts.

Trustee Rogers moved approval, seconded by Trustee Gillick. Motion carried.

3) Action Item – BP 3825 – Art on Campus.

Trustee Gillick moved approval, seconded by Trustee Gillick. Trustee Gillick noted that this policy has been adjusted to properly clarify some first amendment issues. Motion carried.

B. ACADEMIC AFFAIRS

1) Action Item – Approve the 2011-2012 and 2012-2013 Academic Calendars.

Ms. Munsey noted that the participatory governance committee carefully considered and worked on these calendars. She mentioned that additional review will continue regarding a possible sixteen week calendar. Trustee Gillick moved approval, seconded by Trustee Meyer. Motion carried.

C. BUSINESS SERVICES

1) Action Item – Payment of Warrants.

Trustee Gillick moved approval, seconded by Trustee Meyer. Motion carried.

2) Action Item – Resolution No. 11-05 – Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act.

Trustee Gillick moved approval, seconded by Trustee Rogers. Ms. Plummer clarified that when going out to bid this will allow us to choose the people we want to send the bid to as we have already verified that they qualify for the standards we need. Roll call vote: Trustee Gillick, aye; Trustee Kinsman, aye; Trustee Meyer, aye; Trustee Ramirez Dean, aye; and Trustee Rogers, aye. Resolution adopted. Mr. Cain clarified that this resolution allows the district to accept pre-qualified bidders based upon a contractors bid record.

D. FACILITIES

1) Action Item – Surplus Equipment Sale #001.

Trustee Rogers moved approval, seconded by Trustee Gillick. Mr. Cain noted that this is the first of many public auctions to come. It is the format he will submit to InterSchola to be advertised on eBay. This is the auction phase that we will use for surplus furniture that we need to send to auction. Trustee Gillick suggested that the district speak with the donor of the table to ensure he is aware of our intentions. Trustee Rogers amended his motion with the exception of the table. Motion carried.

E. HUMAN RESOURCES

1) Action Item – Tenure for Academic Employees – California Education Code 87609.

Trustee Rogers moved approval, seconded by Trustee Gillick. Motion carried.

2) Action Item – Academic Tenure Track Contracts.

Trustee Rogers moved approval, seconded by Trustee Gillick. Motion carried.

3) Action Item – Academic Non-Tenure Track Agreements.

Trustee Gillick moved approval, seconded by Trustee Rogers. Motion carried.

4) Action Item – Classified Appointment – Part Time Payroll Technician.

Trustee Rogers moved approval, seconded by Trustee Meyer. Motion carried.

5) Action Item – CSEA Tentative Collective Bargaining Agreement.

Trustee Gillick moved approval, seconded by Trustee Rogers. Ms. Riesgo clarified that CSEA brought this item to their membership and it was approved. Due to a missing section, the board amended the motion to approve the document after it has been reviewed by the Superintendent/ President that it is correct. Motion carried.

6) Action Item – Contract Re-Opener Between CMCFA and the District.

Trustee Meyer moved approval, seconded by Trustee Rogers. Motion carried.

7) Action Item – Faculty Retirement.

Trustee Rogers moved approval, seconded by Trustee Gillick. Motion carried.

8) Action Item – Vice President Resignation.

Trustee Rogers moved approval with regrets, best wishes, and congratulations, seconded by Trustee Meyer. Board Chair Kinsman stated that Dr. Olson is a unique human being who is always there when you need him and he has always been there for us. She added that we are sorry to see him go, but really excited for him. Trustee Meyer added her appreciation for his flexibility. Motion carried. Dr. Olson stated that it has been an honor to be here and thanked Dr. Wagner for his support over the past several months.

XV. SUGGESTIONS FOR FUTURE AGENDAS

The start time for the next board meeting will be 1:45 to continue the accreditation review. Mission Statement review is another topic that needs to be covered as well as the effect that re-districting would have on our district.

XVI. ADJOURNMENT
5:15 p.m.

The next regularly scheduled meeting of the Board of Trustees is April 14, 2011.

Persons with disabilities may request a disability related accommodation or modification in order to participate in a Copper Mountain Community College District Board of Trustees' public meeting. To request accommodation or modification, please contact the President's Office at (760) 366-3791 x-5441.

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